

**Minutes of the Meeting of  
Riccall Parish Council  
held on  
15 November 2021  
From 7.30p.m. at the Methodist Chapel**

**Attending:** Cllr Keen (Chairman), Adamson, Dawson, Marston, Morton, Nuttall, Owens, Rimmer, Sharp, Tatterton and Wiles  
County Cllr Musgrave  
Glenda Foster - Admin Assistant

**90 Apologies and Declarations of Interest**

District Cllr Duggan sent his apologies. It was noted that the Clerk was on annual leave.

Cllr Dawson declared an interest in item 93.

**91 To accept and adopt minutes of the meeting of Riccall Parish Council held on 18<sup>th</sup> October.**

It was RESOLVED to accept the above minutes as a true record and adopt them.

**92 Report of progress and updates since the last meeting**

District Cllr Duggan had sent his apologies but had forwarded information to Cllr Keen who would relay it later in the meeting.

County Cllr Musgrave provided an update regarding traffic calming measures and welcomed members' thoughts on the Kelfield Road scheme. Highways engineers had investigated options. One option would be a build out scheme between West Court and The Crescent, focusing on cars coming into the village. Other options would be to improve the gateway where the 30mph sign is and to install 'rumble strips'. They also put forward better signage in the 30mph area, which could create a better alert. Dragon's teeth could also be put down, which would help to slow vehicles around the bend. The downside to these options is that the stopping/starting of vehicles could create a risk of noise pollution for adjacent properties.

Cllr Musgrave would assess his locality budget to see what funding was left, as some had already been earmarked for another village.

A discussion took place regarding VAS. Previously these were only available to rent. However, they now can be purchased, although they are best not placed in one permanent location, as this tends to diminish the impact. They can be purchased from the County Highways Team and can be either moved or turned off for a period. It was noted that Highways would not move the signs; this would need to be undertaken locally. It was thought that the VAS signs could be solar powered.

It was stated there was no need for Highways to undertake a formal consultation. However, RPC could do so if they wished, for example with residents on Kelfield Road.

It was mentioned that speeding affected both vehicles coming into and out of the village.

County Cllr Musgrave stated he had been advised to concentrate on traffic coming into the village. However, he would go back and ask if details could be submitted for traffic coming out of the village also.

County Cllr Musgrave should have a fully costed scheme in one month's time. It was agreed to put this as an agenda item for next month.

**Action: Cllr Musgrave to send contact details of where to purchase VAS signs to Cllr Keen/Glenda Foster. He would also forward information on the village of Escrick's scheme (VAS signs/build out).**

*County Cllr Musgrave left the meeting at 19.49.*

Update from NY Police. A monthly report had not been received.

**Action: Cllr Keen/Glenda Foster to contact the police inspector regarding further action.**

Clerk's report given by Glenda Foster.

- Fly tipping on Checker Lane reported to SDC.
- Road report for Landing Lane has been circulated. It is safe to use. Yorkshire Water will carry out further work.
- Resident enquiry regarding dropped kerb planned for Mount Park last winter. Area 7 contacted. This is planned in and was delayed when contractors were changed but will go ahead under the new contract. Area 7 were to chase this up.
- The response to the Wheatfields planning application was submitted to SDC.
- Broken glass at notice board on Village Green. Contractor has had to order the laminated glass and will fit as soon as it arrives.
- Acorn Lighting will be carrying out the tests etc on the Village Green tree lights. Branches Out need to carry out some branch removal and this will be arranged with Acorn after this season, so that it will not interfere with the light up. A small memorial tree on the Village Green is being staked but the advice is to replace it, as it will not grow well.
- The Environment Agency were invited to this meeting to give an update on riverbank work at the Wheel Hall Farm area where the bank needs re-instating. No-one was available to attend but a site meeting can be arranged.
- The plinths are being installed at the Jubilee Sports field today and tomorrow.
- Damage to the Methodist Church bus stop has been reported.
- Shed Grounds Maintenance manager will meet on site to discuss next year's contract.
- Drains on Back Lane have been reported – flooding during heavy rain.
- SDC contacted again to confirm if a barrier for Riccall Park requires planning permission.
- Training was carried out on the new website with Glenda Foster and the Clerk.

**Recreation:**

The new padlock has been fitted to the Riccall Park gate.

**Staff Matters:**

Letters have been sent to all staff to confirm new calculations of leave allocations in line with YLCA checks.

At the end of the Clerk's report the issue of the NYCC winter gritting contract was raised by a member of Council. **Action: Cllr Keen/Glenda Foster to look into this.**

### **93 Matters from Public Participation**

Use of RPC land - Riccall Choir had enquired if permission was needed to sing some Christmas Carols on the Village Green on 15<sup>th</sup> December as part of a village wide event. It was considered that, providing the event was not widely advertised, the council didn't see a problem.

### **94 Correspondence**

#### **94 (a) Correspondence requiring decision:**

It was RESOLVED to give CAB a donation of £100.

It was RESOLVED to give Selby AVS a donation of £100.

#### **94 (b) Correspondence for information only**

There was none.

#### **94 (c) Late Correspondence – to note only**

94 Late Correspondence – a resident had been in contact regarding resurfacing the road on Kelfield Road. They reported that the rumble strips had not been put back, which had resulted in an increase of the speed of traffic approaching the bend. The resident had agreed for us to pass on their concerns to Area 7.

Damage to the flood bank at Wheel Hall Farm. An Environment Agency representative had been invited to this meeting but had e-mailed to say he was unable to attend. However, he was happy to meet on site with some Councillors. Cllrs Dawson and Morton stated they were happy to meet in their capacity as Flood Wardens. **Action: Glenda Foster to contact EA for their available dates.**

### **95 Accounts**

The Clerk had provided account details in advance of the meeting. Council was happy to approve them all apart from the Riccall Regen invoice for December's office rent which had not yet been received.

| CHEQUE OR TRANSFER | Account     | £       | Payee                      | Details                   | Code |
|--------------------|-------------|---------|----------------------------|---------------------------|------|
| TR290              | SB139-21/22 |         | Clerk                      |                           | 4000 |
| TR291              | SB140-21/22 |         | Lengthsman                 |                           | 4070 |
| TR292              | SB141-21/22 |         | Litter Collector           |                           | 4030 |
| TR293              | SB142-21/22 |         | Admin Assistant            |                           | 4025 |
|                    |             | 2134.99 |                            | <b>Total for salaries</b> |      |
| TR294              | SB143-21/22 | 287.67  | Riccall Regen 2000 invoice | December office rental    | 4160 |

|       |               |        |                                      |  |              |
|-------|---------------|--------|--------------------------------------|--|--------------|
| TR295 | SB144-21/22   | 95.00  | Riccall Methodist Church             | Room hire for meetings to 18/10/21                   | 4105         |
| TR296 | SB145-21/22   | 257.50 | Boothferry Pest Services inv:3685    | Pest control 4 <sup>th</sup> of 4                    | 4315         |
| TR297 | SB146-21/22   | 18.96  | Fusion Systems Inv: 10453            | Microsoft subs Oct 2021                              | 4170         |
| TR298 | SB147-21/22   | 143.52 | Stones4Homes Ltd                     | Re-fill grit bins                                    | 4415         |
| TR299 | SB148 - 21/22 | 174.00 | Lonsdale Direct Solutons Inv: 250056 | Grit bin stickers                                    | 4415         |
| TR300 | SB149-21/22   | 561.00 | Lonsdale Direct Solutons Inv 250042  | Printing Riccall Beacon & Annual Report              | 4120         |
| TR301 | SB150-21/22   | 96.50  | Steve Golton                         | Work boots Refuse sacks                              | 4075<br>4310 |
| TR302 | SB151-21/22   | 276.00 | Ashfield Leisure                     | Aerial Slide seat/chain fitting & sportswall repairs | 4310         |
| TR303 | SB152-21/22   | 26.00  | Glenda Brown                         | Working from home October                            | 4035         |
| TR304 | SB153-21/22   | 26.00  | Sandra Botham                        | Working from home October                            | 4035         |

|           |             |          |                          |   |      |
|-----------|-------------|----------|--------------------------|---|------|
| DD8/21-22 | SB154-21/22 | 66.96    | Chess                    | Broadband/tel September invoice: 4369948    | 4135 |
| S09/21-22 | SB155-21/22 | 1,344.37 | Shed Grounds Maintenance | Grounds Maintenance Contract Nov inv: 21206 | 4200 |

**Total expenditure £5508.47**

**Action: Glenda Foster will follow up the invoice with the Regen Centre.**

To check availability of two Admin & Finance Committee members to authorise payments for October. Cllrs Owen and Morton will complete this task.

Clarification was requested regarding the 50% figure relating to the Riccall Park clear up. It was mentioned that Council had previously agreed to make the clear up costs public. As the next publication of The Beacon would not be until next year, it was suggested the information could be placed on RPC website and/or Facebook. **Action: Cllr Keen and Cllr Morton to draft some wording for the above and circulate for comments.**

Confirmation had been received from SDC confirming there would be no legal costs passed on to RPC in relation to the recent encampment.

## **96 Planning**

### **96 (a) Planning applications granted by SDC**

**2019/0122/FUL:** Permission had been GRANTED for permission under planning reference 2021/0318/MWCU- Prior notification for erection of agricultural storage shed at Land off Riccall Mine Services Road.

### **96 (b) To consider the following planning applications:**

**2021/0978/FULM:** Installation of renewable energy generation station comprising ground mounted photovoltaic solar arrays together with substation, transformer station site accesses, internal access tracks, security measure, access gates, other ancillary infrastructure and landscaping and biodiversity enhancements – Land near Osgodby Grange, South Duffield Road, Osgodby. Lead Cllrs Marston and Rimmer.

A recommendation was made to support this application.

It was RESOLVED to accept the recommendation. However, Council wanted to pass comment that they hoped that traffic would be dealt with sympathetically and a restriction on the hours of traffic movement would be considered.

### **96 (c) Other planning matters**

**2021/1176/FUL** Erection of a roadside service facility, including a petrol filling station (*sui generis*), HGV refuelling, car wash, 3 jet wash bays and associated infrastructure.

This application is not in Riccall Parish. However, it was RESOLVED to put forward the Council's objection on the following grounds: it was felt that another fuelling station was unnecessary, and it was in an inappropriate location with bad entries in/out of the station. There was also potential for an increase in traffic and light/noise pollution.

## **97 Reports and Consultation**

Cllr Keen reported he had attended a Lands Charity meeting last week where the renewal of the lease for Riccall Park was discussed, as the current 21-year lease expires on 22nd June 2025. The Trustees agreed that they would be happy to renew the lease for a further 21 years if this conforms with Charity Commission guidelines - which it did last time – and the Council wanted to.

Cllr Sharp reported he had given the Jubilee Sports field key to the company who were putting the plinths in on 15<sup>th</sup> and 16<sup>th</sup> November, for a barrier to be installed.

## **98 Recreational/H & S update**

Cllr Marsden advised he had looked around Riccall Park and had updated the Risk Assessment to take account of the concrete blocks currently in place.

Glenda Foster reported that some work had been undertaken on the skate park but there was more to be done. One quote had been received for three toddler seesaw replacement seats and we were waiting for a quote for the frog house roof. **Action: Glenda Foster to report back once all quotes received.**

## **99 Traffic Calming**

A discussion took place regarding the village gateway information, which had been circulated. The suitability and costs could be investigated whilst waiting for suggestions on other schemes from County Cllr Musgrave, more of which would be known at the next meeting.

## **100 Methodist Church Working Group**

Cllr Morton provided draft Terms of Reference for the Methodist Church Working Group. Members were happy with the draft subject to a few minor amendments **Action: Cllr Morton to make minor amendments and send to Glenda Foster.**

It was RESOLVED to accept the Terms of Reference subject to minor amendments as discussed.

## **101 Neighbourhood Watch**

Due to a very small number of people expressing an interest in being involved in Neighbour Watch following the Beacon article. it was RESOLVED to put it on the back burner for the time being and to review it annually. It would be investigated as to where it would be best raised. The Annual Meeting of the Parish was one option.

## **101 Neighbourhood Plan**

The possibility of producing a Neighbourhood Plan for Riccall was discussed. **Action: Cllr Adamson would look into this in more detail and report back at the January 2022 meeting.**

## **102 Beech Tree Surgery**

Members were informed that Cllr Duggan been in contact with the Practice Manager. Cllr Dawson has a list of services which the practice provides and will send to Glenda Foster to forward to members. He was due to have a meeting with the Practice Manager and would share any further information he received. This will be an agenda item for the December meeting. **Action: Cllr Dawson**

## **103 Clean up at Riccall Park**

This item had already been covered earlier on in the meeting. There would be no extra costs.

## **104 Minor Items for the next agenda**

Clarification was requested regarding an item on the accounts relating to General Maintenance and Asset Management.

It was requested that Events and CCTV be placed on the next agenda.

## **105 Staff Matters**

Cllr Keen took Council into private session at 21.05.

*The Chairman thanked those present and closed the meeting at 21.22*